

Position	Short-Term Expert of structured PhD programs with International experience for the development of interdisciplinary, interfaculty structured PhD program in European Studies
Project Title	<p>Establishment of Structured PhD Program in European Studies at Tbilisi State University.</p> <p>The Project is funded by the European Union, represented by the European Commission, (the “Contracting Authority”) under External Actions of the EU – ENPI/2012/306-124.</p>
Country	Georgia
Duration	10 working days over the period of Project Implementation
Planned Starting Date	Preferably March 2013
Tasks to be performed include	<p>During the 10 working days the expert will assist in development of Interdisciplinary, interfaculty structured PhD program in European Studies. This will include the following activities:</p> <ul style="list-style-type: none"> • development of program purpose, curriculum, candidates selection criteria etc.; • development of qualification concept (research training, complementary skills, etc.); • design of day to day organization of program; • development of supervision and networking; • development of quality assurance and management; • development of strategic management; • Any other tasks relating to PhD program development.
Requirements	Qualifications and skills

	<ul style="list-style-type: none"> • Education: PhD degree, preferably with interdisciplinary approach; Academic degree awarded by the EU University. • At least 7 years of academic experience after PhD. • At least 5 years of experience in development of Structured PhD programs. • Experience in Management of PhD Program is an additional asset. • Fluent in English. <p>General professional experience</p> <ul style="list-style-type: none"> • A technical, practical and conceptual understanding of the European Union is required. • Advanced computer literacy and presentation skills are required. <p>Specific professional experience</p> <ul style="list-style-type: none"> • Experience in curriculum/syllabi development for public/private Universities at national/local level in EU Member States, Candidate countries or potential candidate countries. • Experience in development of life long learning courses and distance/blended learning courses is an additional asset.
Conditions of Employment	<p>International Expert is offered 10 working days contract.</p> <p>In addition return flight and accommodation will be covered.</p> <p>Contract Type: Temporary, 10 days.</p>
Institute	TSU Institute for European Studies was

	<p>established in 2007 under EU TACIS Project. TSU Institute for European Studies is scientific-research unit of Tbilisi State University, which is based on four faculties of TSU: Faculty of Law, Faculty of Economics and Business, Faculty of Social and Political Sciences, Faculty of Humanities, - enjoying high level of autonomy. TSU Institute for European Studies administers two years Interdisciplinary Master's Program in European Studies in English.</p>
<p>Additional Information</p>	<p>Please consult our website: www.ies.tsu.edu.ge; www.ies.tsu.ge;</p> <p>Any informal inquiries about the position of the project may be addressed to the Director of the Institute for European Studies at director.ces@tsu.ge</p> <p>or Executive Secretary of the Institute for European Studies at secretary.ces@tsu.ge</p>
<p>Documents to be submitted</p>	<ul style="list-style-type: none"> • CV with passport photo and detailed contact information including Telephone/Mobile number. • Motivation Letter <p>Please, send your CV and Motivation Letter on the following e-mail addresses: <director.ces@tsu.ge>, <secretary.ces@tsu.ge>, <info.ies@tsu.ge>.</p> <p>Inclusion of all three emails upon submission of application is mandatory.</p> <p>In the subject line of the e-mail please, indicate the following: Short-Term Expert with International experience - name, surname. Otherwise your application will not be revised.</p>
<p>Deadline for the submission of application for the position</p>	<p>January 10, 2013</p>